

Position Title: Instructional Assistant

Bellingham Christian School is currently seeking to hire two full-time instructional assistants to work with student(s) with special needs.

Character profile

- Models a commitment to Jesus Christ, Christian education and the mission of Bellingham Christian School.
- Has a genuine love for children and committed to their growth in all aspects of their learning.
- Heart for teaching students of all abilities, helping all students to experience belonging. Belief that every student is an important member of the school community and actively looks for opportunities for students to participate to fullest extent that they are able.

Job Description

- Demonstrates flexibility and willingness to learn and implement new strategies and tasks.
- Observes the needs of the classroom teacher and can take initiative when needed
- Maintains active supervision of student
- Has consistent job attendance and is punctual
- Willingness to work closely with the Director of Support Services, the classroom teacher and other staff members as part of a program or instructional team.
- Willingness to participate in regular communication with the director, teacher and parents and to freely ask questions in order to learn new and better ways to serve the students
- Provide individual and small group instruction in all areas of learning (spiritual, academic etc.) including the teaching of safety protocol as directed by the Director of Support Services and the classroom teacher.
- Assist student with personal hygiene with the direction and support of the Director of Support Services.
- Assist student with adjusting to new settings and the establishing of daily routines
- Assist with behavior management with direction from the director and the classroom teacher.
- Carry out support tasks such as the preparation of materials, record keeping, creating of learning activities and the copying and collecting of data for assessment purposes.
- Support other students in the classroom when assigned student is working independently and not in need of assistance.

Qualifications

- Experience working with people with special needs preferred.
- Completion of an AA degree or successful completion of an approved paraeducator assessment both desirable but not required to apply.